

**THE WEST COAST REGIONAL COUNCIL**  
**MINUTES OF THE ANNUAL GENERAL MEETING OF THE**  
**PUNAKAIKI RATING DISTRICT**  
**HELD AT THE DOC OFFICES, PUNAKAIKI**  
**ON 18 SEPTEMBER 2007, COMMENCING AT 7.05 PM.**

**PRESENT**

D. Wilkins, N. Wilkins, A. Beynon, G. Beynon, S. Griffin (Buller District Council), T. Robertson (Buller District Council), I & L. Ryder, B & K Wylie, L Totzauer, D. Thompson (Punakaiki Resort), Iftikhar Hussain (Punakaiki Resort), G & D Freeman (arrived 7.25 p.m) B. Hodge (arrived 7.35 p.m)

**IN ATTENDANCE**

West Coast Regional Council  
J. Clayton, P. Ewen  
S. Moran, W. Moen, T. Jellyman (Staff)

**APOLOGIES**

John Lightfoot, Derek Parsons, Morag Godfrey-Grant

**BUSINESS**

J. Clayton opened the meeting and welcomed those present to the meeting. He introduced himself and the Council staff.

**Moved:**        ***"That the minutes of the previous Annual General Meeting held on Tuesday 17 October 2006, be adopted as a true and correct record of that meeting."***

*S. Griffin / A. Beynon - Carried*

**MATTERS ARISING**

W. Moen spoke of the retrospective resource consent applied for in relation to works that were constructed under an emergency situation. He advised that final sign off for this has been in the hands of the Minister of Conservation for some time now. He has refused to sign off on the resource consent, as he wants to add further conditions to it. The application was amended to include the possible raising and extension of the sea wall to include the camping ground area. S. Griffin stated that BDC does not want to spend any more money on this as it is on DoC land that council would be paying to protect. The Minister wants any future design work to be peer reviewed. Cr Clayton stated that this is an unusual situation where the Minister has sign off because it is in the coastal marine area. Cr Clayton asked S. Griffin if he has been told what is the new information required from the Minister. S. Griffin advised that no new information has been put forward.

W. Moen advised there is an old maintenance credit balance of \$14,720.96 in the maintenance account for the old BDC sacrificial bund and these funds are in the process of being transferred to the Punakaiki Rating District. They will be shown as an additional contribution in next year's financial report.

W. Moen advised that both BDC and the local Punakaiki Development Group were advised that an application period was open for the Honda Tree Fund in May / June 2007 but no application was received. It was agreed that an application would be sent to the Chairperson of the rating district.

## **FINANCIAL MINUTES**

W. Moen presented the financial statements for the financial period ending 30 June 2007. He advised the balance of the loan account stands at \$219.87.

**Moved:**        ***"That the financial report for the Loan Account for the 2006 / 2007 year be adopted".***

*I. Ryder / D. Thompson - Carried*

## **MATTERS ARISING**

There were no matters arising.

## **WORKS REPORT**

W. Moen presented the works report, which covered the 12-month period; 1 July 2006 to 30 June 2007. He pointed out that an inspection had been carried out on 23 July 2007 and noted in the report that no immediate works had been identified. However since the inspection W. Moen suggested that rock is placed into the small gaps in the wall is filled to avoid them opening up any further. He advised it would be prudent to do this within the next few months. W. Moen suggested that the \$14,720.96 left over from the BDC fund be used for this work. Cr Clayton asked what is the process involved should the meeting agree to these works. W. Moen confirmed that this would require about 500 tonne of small rubble / rock would be needed and that it would be put to tender to contractors experienced in placing rock. He suggested that Blackball quarry rock is the most likely rock to be used. N. Wilkins queried why Cummings rock for 8 Mile couldn't be used. G. Beynon stated that some of Cummings rock is good and some of it not so good. Discussion ensued on the quality of rock used in previous works and also the cost of transportation of rock from quarries to the site where it is required. Cr Clayton confirmed that the rock used was unproven rock and that although some of it is crumbling is it still worth protecting and topping up the seawall. Discussion regarding the cost of the sea wall took place, with speakers including I. Ryder and L. Ryder. I. Ryder stated that the sea wall benefits the whole of the coast as tourist can now walk and drive on the wall. Cr Clayton explained the rating process. He also spoke of the Local Government Rating Inquiry and suggested that perhaps DoC could come up with some funds for works.

W. Moen outlined the works that had been carried out during the period and outlined a proposed allowance of \$15,000 for maintenance expenditure for the following 2007 / 2008 year. W. Moen will investigate costings to get accurate figures then liaise with the rating district chairperson prior to going ahead with repairs.

**Moved:**        ***"That the Works Report covering the 2006 / 2007 financial year be adopted and the amended 2007 / 2008 works proposals be approved and the associated works implemented."***

*G. Beynon / L. Ryder -Carried*

## **ELECTION OF OFFICERS**

**Moved:**        ***"That the committee for 2007 / 2008 consist of J. Ashby, N. Wilkins, G. Beynon, A. Beynon, I. Ryder and F. Keating. I. Ryder be elected as Chairperson for the 2007 / 2008 financial year."***

*D. Wilkins / A. Beynon – Carried*

A. Beynon spoke about the Honda Tree Fund. Cr Ewen raised this matter last year. S. Moran advised that there is funding available each year for planting between the road and the fences. BDC was contacted and there was also an advertisement in the Messenger for applications for funding. S. Moran stated that WCRC did not receive any applications

from the Punakaiki Rating District. S. Griffin advised that it was not appropriate for BDC to apply for this. It was agreed that S. Moran would send the application information to the Chairman of the Punakaiki Rating District.

### **RATES 2008 / 2009**

The 2007 / 2008 rate strike covering the period 1 July to 30 June 2008 was for the loan repayments and a maintenance rate strike of \$15,000 (GST exclusive) set at the 17 October 2007 Annual General Meeting.

Discussion took place regarding rate strikes with examples of other rating districts given. Cr Clayton asked W. Moen about other rating districts that are similar in size with similar issues. W. Moen advised that Okuru although not as exposed as Punakaiki has very similar issues. S. Moran spoke of the advantages of having a fighting fund in place and getting funds up to a reasonable level as quickly as possible. Once a good sized fund is in place it can be then pegged back and then adjust the amount going in as required. This would also be a good indicator as to how much damage and maintenance is required on an annual basis. S. Moran also explained the function of the Asset Management Plan and how W. Moen works with this.

**Moved:**        *"That the suggested rate strike to Council for the 2008 / 2009 financial Year be \$15,000 + G.S.T."*

*I. Ryder / B. Wylie - Carried*

### **GENERAL BUSINESS**

Discussion took place regarding the sea wall. L. Ryder asked whose problem is the lack of a sea wall behind the motor camp. W. Moen stated that the resource consent if granted will just sit there until required. W. Moen agreed to write to the two local MP's requesting that they both view the area of concern. Cr Clayton stated that they need to be aware that DoC is sitting on the resource consent. There was discussion regarding the maintenance of the wall. S. Griffin stated that the wall has to be looked after as if the wall goes so will the road.

N. Wilkins asked what would 500 tonne of rock cost. W. Moen advised that it was likely to be between \$8,000 to \$14,000 as he is not familiar with the cost of cartage to this area.

G. Beynon asked about the loan and why is ratepayer's contribution going up. W. Moen advised that rating is based on capital value but he would follow this up with R. Mallinson (Corporate Services Manager – WCRC).

There being no further business the meeting closed at 8.14 pm.

**Wayne Moen  
River Engineer  
18 September 2007**